

**Minutes of the Third meeting of the 2005 Session of the
Committee of the South Wales Branch
6.00pm
Wednesday, 6th April, 2005
Robert Recorde Room
Faraday Building, Swansea University, Singleton Park, Swansea**

DRAFT

128.3.1 PRESENT

Paul Bulmer (Chair)	Ralph Miller(sec)	Beti Williams
Jeremy White	Derek Smith	Dave Edwards

128.3.2 APOLOGIES

Jason Mullins	Gareth Jones	Nathan Cooper (NPC)
Steve Harvey	Daniel Cunliffe	Richard David

128.3.3 MINUTES OF PREVIOUS MEETING	Actions
The draft was approved, and passed for placing on the Web	JM
128.3.4 MATTERS ARISING FROM MINUTES	
121.4.10 Guidance notes ó see chairman's report	All
121.4.8 DS and SW to arrange to meet Cymru ar Lein. Meeting held on 24 th March. A useful communications group. Continue, but one attendee per meeting. PB to arrange for our events programme to be sent to them	SW DS PB
119.2.8 BW agreed to provide suggestions for future BCS Sponsorship. Betti reported several up-coming conferences to be held at Swansea, eg Linux (4 th ó6 th)August, Calco (Algebra) (6 th -7 th Sept), Theoretical Computing Science in 2006, Computability in Europe 2006. She would propose areas where BCS sponsorship could be requested	BW
123.6.7 November meeting with Cardiff Business School. Ralph had yet to confirm with Roger Mansfield	RRM
115.84 Noel's Award to be re presented by Paul at the AGM on 25th May. Confirm with Noel. Frames for Citation and certificate.	PB RPM
British Quality Foundation logo now on BCS web. Jason to see if this can be incorporated into letter heads, etc- ongoing.	JM
RRM to bring copies of Year Book to next meeting	RRM
128.3.5 Correspondence	
PB to circulate email on Mike Stranks's role as our committee mentor. Done. JW and RRM met Mike Stranks at Branches Congress. Said he waits for contacts. Paul to invite MS to Committee.	PB
RRM had received letter from Swansea U via BCS, regarding BCS representative position on University Court. Agreed Beti Williams to take this role, subject to employees being able to stand. RRM to check, respond to University, and let Paul and Beti know result	RRM

128.3.6 BRANCH REPORTS		
	<p>Membership Secretary's Report: Jason and Ralph had taken part in an assessment for CITP.</p> <p>Paul reported contact with Nigel Davies as a prospective committee member.</p>	
	<p>Web Master: Nothing to report</p>	
	<p>Treasurer's Report: PB reported again that we had spent up our budget, largely due to Techniquet expenses. However, sponsorships had contributed significantly. Macafee were to sponsor Buffet at the AGM. It was reiterated that Branches Account could still be asked for support for any item we felt was required.</p> <p>Chairman asked for expenses to be sent to Steve or himself for approval. He also asked for VAT receipts to be provided where ever possible.</p>	<p>PB</p> <p>All</p>
	<p>Chairman's Report: Nothing further to report</p>	
	<p>Branches Board/Council Reports: JW, RRM and DS attended Branches Conference. DS gave presentation on Techniquet event, which was very well received.</p> <p>We had had notes from Sue Guy in the Congress pack on new Logo design, and prizes Guidelines to be incorporated into Branch Guidelines</p>	RRM
	<p>YPG: No report. PB to contact NPC to see what was his intention, as to continuing.</p>	PB
	<p>Schools: No report. However, Dave Edwards had several items, such as Careers in IT, recruitment, for next meeting.</p>	DE
127.2.7 2003/2004 Events Programme		
	<p>The events program was reviewed and updated as shown in Appendix 1.</p> <p>The Committee scored the previous events.</p> <p>Much discussion on outcomes from Techniquet. DS finalising transcript, with JW for checking, as he was Chair for meeting. Possible teachers conference to be held on issue? Transcript would be put on Website. However it was discussed whether sponsors had right of access. PB to discuss with Sponsors. RRM reported that Prof Margaret Ross of Southampton Institute was also involved in this topic. RRM would contact her at Branches Conference</p> <p>Cardiff Business School agreed to hold event, probably November</p> <p>Steve had reported that his event for small businesses was ok for 13th.</p> <p>Much discussion on Christmas event, including Swansea Maritime . DS suggested BBC öDr Whoö Tardis . DS to contact them.</p> <p>DE Suggested Questionnaire to all members seeking opinion, and their suggestions. JW to resurrect earlier similar questionnaire for updating</p>	<p>SW</p> <p>PB</p> <p>RRM</p> <p>DS</p> <p>DS</p> <p>JW/DE</p>
128.3.8 WELSH LANGUAGE AND RELATED ISSUES		
	On going	DC

128.3.9 COMMITTEE GUIDANCE NOTES		
	RD to tackle the constitutional Guidance ó ongoing PB had reviewed some of the Notes which had been already updated, and distributed for further confirmation and updating	RD PB
128.3.10 ANY OTHER BUSINESS		
	Beti Williams reported setting up of new IT Forum. Branch invited to have a representative. RRM to attend. RRM had sent for publication, Agenda/Calling Notice for AGM on 25 th May, and Nomination Forms for Elections.	RRM
128.3.11 DATES OF FUTURE MEETINGS		
	5 th May at Cardiff, County Hall (THU)í AGM preparation 7 th June í provisional. .	ALL

Appendix 1 Current Events Planner

Date	Event Manager	Event	Comment
2005			
March 8th	Jason Mullins	Title: War Games Speaker: Luke Fielder From: (NSC Ltd) Venue: Cardiff University, Room 3.14 (Buffet) / Room 3.07 (Presentation), Trevithick Building Synopsis: War gaming is used in today's Military to provide support to decision-making, training and concept development.	
April 13th	Steve Wood	Title: Starting a technology Company Speaker: Steve Wood From: Informavores Venue: Cardiff Synopsis: Experiences of starting a software company from a technologists viewpoint	At the April 2004 meeting SW agreed to follow up his contacts with Swansea Technium with a view to a presentation on 13/4/2005. 19/2/05 PB Spoke to Steve and he has promised to get information on Synopsis etc. to Jason this weekend.
May 25th	Paul Bulmer	Title: Computer Threats Speaker: From: Mc Affee Venue: Cardiff Synopsis:	16/2/05 PB Spoke to McAfee who are saying they can do this presentation but am still waiting for Synopsis etc. 25/2/05 PB Have requested if this can be moved to 25/5/05 and had an OK for this from Chris Haywood. Currently awaiting a synopsis for the web site.
September	Betti Williams	CALCO	
October	Dave Edwards	IT Careers	
November	Ralph Miller	ROI for IT	IT is not worth what it costs?
December	Derek Smith	Dr Who	
2006			
January	Richard David		
February	Jason Mullins		Joint Presentation with IEE on Digital Photography
March	Jeremy White		
April	Daniel Cunliffe		
May			